



To encourage best practice and follow DECD recommendations, this **Information and Communication Technologies (ICT) Use Agreement** has been developed for students at Bridgewater Primary School.

Students and parents are required to read and sign the agreement each year so that students can use BPS or BYOD (Bring Your Own Device) ICT equipment.

Parents and students please sign, date and ensure this agreement is returned to Studio Teacher

Bridgewater Primary School ICT Use Agreement

Includes BYOD (Bring Your Own Device) ICT Equipment - Years 4 to 7

(Curriculum Computer Network, General Hardware and Equipment, Internet and Email Use)

I understand and agree to the following:

1. I will use ICT resources for **appropriate, teacher approved, educational learning tasks only** while at school. (No games, movies, social media, unauthorized programming or personal browsing etc.)
2. I will not use devices at recess, lunch time, or before or after school while on school grounds.
3. I will not take or share images (photos or videos) of myself or other students.
4. I will not use, handle or take other people's device and will use school ICT carefully and responsibly.
5. I will only create, access, copy, distribute material that is appropriate and not offensive.
6. I will keep my personal details (last name, address, phone number, etc.) and those of others, in any electronic communications, private.
7. I will keep my passwords private.
8. I will only access my user account and Internet account.
9. I will reference any material copied/downloaded from the internet and not breach copyright.
10. I will only bring or transfer current school work to and from school.
11. I will be responsible for the management of my files.
12. I will immediately report any equipment faults.
13. I will immediately report the misuse of any ICT equipment that I notice to an adult. This includes inappropriate on line postings or using equipment for things other than school tasks.
14. I will follow the borrowing procedures.
15. I accept that breaking this agreement will result in losing access to ICT resources for an amount of time.
16. Families will be involved if students disregard instructions or this agreement. Consequences may include counseling, loss of ICT use, repair or replacement of equipment willfully or carelessly damaged, and/or suspension from school.

As the Internet gives access to information and computer systems around the world, users and parents of users, need to understand that neither Bridgewater Primary School nor any staff member controls the content of the information available on the Internet. DECD Internet filtering and adult supervision provide a very high level of protection and monitoring, but users must be aware that access to the Internet carries responsibilities that should be followed at all times.

This agreement must be signed and returned to Studio Teacher
Teachers – please keep on file and give Front Office list of signed agreements

BPS STUDENT AND PARENT ICT USE AGREEMENT

| |
|--|
| OFFICE USE ONLY REGISTERED <input type="checkbox"/> |
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Student's Name _____ Studio _____

Student's Signature _____ Date ____/____/____

I have read the Bridgewater Primary School ICT Use Agreement and accept the identified guidelines.

Parent's Name: _____ Parent's Signature _____